

GUIDELINES FOR AUTHORS

Manuscript submission

All manuscripts should be sent to the legal medicine section editor Giovanni Cannavò (info@tagete.it) or to the dentistry section editor Daniele Manfredini (daniele.manfredini@tin.it)

Review/Editing of manuscripts

Manuscripts will normally be reviewed by the editor-in-chief and by at least two external reviewers who are recognized as international authorities or qualified experts within the scope of the article. The publisher reserves the right to edit accepted manuscripts to ensure conciseness, clarity, and stylistic consistency, subject to the authors' final approval. Manuscripts not prepared in accordance with the following guidelines will be returned to the author before review. Italian-language manuscripts (with an English-language abstract) will also be accepted for review and publication under the editorial board's decision.

MANUSCRIPT PREPARATION

The Archives of Legal Medicine and Dentistry will follow the recommendations of the International Committee of Medical Journal Editors (Vancouver Group) in regard to preparation of manuscripts and authorship (Uniform requirements for manuscripts submitted to biomedical journals. *Ann Intern Med* 1997; 126: 36-47). Manuscripts submitted for publication should contain a statement to the effect that all human studies have been reviewed by the ethics committee and have been performed in accordance with the standards of the 1964 Declaration of Helsinki, and it should be clearly stated that all the persons gave the informed consent prior the inclusion in the study. Should be omitted any details that may disclose the identity of the subjects under study.

Manuscripts should be double-spaced with 2.54 centimeters margin all around. All pages must be progressively numbered.

Title page. This should include the title of the article (descriptive but as concise as possible) and the name, degrees, title, professional affiliation and full address of all authors. Phone, fax and e-mail address must also be provided for the corresponding author, who will be assumed to be the first-listed author unless otherwise specified. Up to five authors are allowed for clinical articles and up to three authors for review articles.

Abstract/key words. Include a maximum 250-word structured abstract (with headings *Background, Methods, Results, Conclusion* for clinical or topical review articles and without headings for invited focus articles or others) and up to six key words.

Acknowledgements. Acknowledge persons who have made substantive contributions to the study. Specify any kind of financial support received by the authors.

Abbreviations. The full term for which an abbreviation stands should precede its first use in the text unless it is a standard unit of measurement.

Trade names. Generic terms are to be used whenever possible, but trade names and manufacturer should be included parenthetically at first mention.

References. All references must be cited in the text, numbered in order of appearance. The most part of references should be preferably cited within the Introduction and Materials and Methods sections, as usual in the scientific literature. The reference list should appear at the end of the article in numeric sequence. Do not include unpublished data or personal communications in the reference list, but cite such references parenthetically in the text and include a date. Avoid using abstracts as references. Provide complete information for each reference, including names of all authors (up to six). If the reference is part of a book, the title of the chapter and names of the book editor(s) must also be provided. Examples of references are the following:

Journal

Dao TT, Lavigne GJ. Oral splints : the crutches for temporomandibular disorders and bruxism ? Crit Rev Oral Biol Med 1998; 9: 345-61.

Book

Fleiss JL. The measurement of interrater agreement. In: Fleiss JL. Statistical methods for rates and proportions. 2nd Ed, New York: John Wiley & Sons, 1981: 212-236.

Illustrations and tables. All illustrations and tables should be numbered and cited in the text in order of appearance. Illustrations and tables should be embedded in a PC Word or PDF document. Each illustration and table should be submitted in a separate page.

Figure legends. Figure legends should be concise, providing an explanation of the illustrations. They should be typed double-spaced and submitted on a separate page from the illustrations.

Mandatory submission form. A mandatory submission document signed by the corresponding author on behalf of all authors stating that the manuscript has been submitted solely to the *Tagete – Archives of Legal Medicine and Dentistry*, has been prepared in conformity with the Declaration of Helsinki and that the authors have no financial and/or other conflicts of interests with the submitted material. The form should also be faxed to 0039 050 8310827 (mark it for Dr. Giovanni Cannavo's attention).

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